

Headquarters  
Department of the Army  
Washington, DC  
16 November 1990

Boards, Commissions, and Committees

Senior Staff Council

**Applicability.** This memorandum applies to Headquarters, Department of the Army agencies only.

**Committee establishment approval.** The Department of the Army Committee Management Officer concurs in the continuance of the Army Policy Committee, renamed the Senior Staff Council.

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1. Purpose

This memorandum provides for the continuance of the Army Policy Committee, renamed the Senior Staff Council, which was established as a continuing committee by the Secretary of the Army on 26 January 1970 under the provisions of Section 101, Army Organization Act of 1950 (64 Stat. 264; U.S.C. 3012).

2. Mission

The mission of the Senior Staff Council is to provide—

- a. A forum for discussing Army subjects of significant interest.
- b. An opportunity for Senior Staff Council members to consult with each other on matters arising within their respective areas of responsibility.
- c. A future-oriented update on Army issues and events of a congressional and legislative nature.
- d. A future-oriented update on public affairs issues and events.

3. Composition

- a. The Senior Staff Council consists of the following members:
  - (1) Secretary of the Army.
  - (2) Chief of Staff, Army.
  - (3) Under Secretary of the Army.
  - (4) Vice Chief of Staff, Army.
  - (5) Assistant Secretary of the Army (Civil Works).
  - (6) Assistant Secretary of the Army (Financial Management).
  - (7) Assistant Secretary of the Army (Installations, Logistics, and Environment).
  - (8) Assistant Secretary of the Army (Manpower and Reserve Affairs).
  - (9) Assistant Secretary of the Army (Research,

\*This DA memorandum supersedes DA Memo 15-18, 10 June 1983.

Development, and Acquisition)

- (10) General Counsel.
  - (11) Administrative Assistant to the Secretary of the Army.
  - (12) Military Deputy to the Assistant Secretary of the Army (Research, Development, and Acquisition).
  - (13) Deputy Under Secretary of the Army (Operations Research).
  - (14) Director of Information Systems for Command, Control, Communications, and Computers.
  - (15) Comptroller of the Army.
  - (16) The Inspector General.
  - (17) The Auditor General.
  - (18) Director of the Army Staff.
  - (19) Deputy Chief of Staff for Operations and Plans.
  - (20) Deputy Chief of Staff for Personnel.
  - (21) Deputy Chief of Staff for Logistics.
  - (22) Deputy Chief of Staff for Intelligence.
  - (23) Chief of Engineers.
  - (24) The Surgeon General.
  - (25) The Judge Advocate General.
  - (26) Chief, National Guard Bureau.
  - (27) Chief, Army Reserve.
  - (28) Chief of Legislative Liaison.
  - (29) Chief of Public Affairs.
  - (30) Sergeant Major of the Army.
- b. The following individuals may be invited to attend meetings:
- (1) Director of Management, Office of the Chief of Staff, Army.
  - (2) Director of Program Analysis and Evaluation, Office of the Chief of Staff, Army.
  - (3) Consultant to the Secretary of the Army.
  - (4) Political Advisor-Consultant to Headquarters, Department of the Army.
  - (5) Director of Small and Disadvantaged Business Utilization, Office of the Secretary of the Army.
  - (6) Chief of Military History, Office of the Chief of Staff, Army.
- c. Other individuals may be designated by the Secretary of the Army to attend specific meetings.
- d. All members will have a TOP SECRET clearance with TK access (TS-SI/TK).

#### **4. Responsibilities**

The Director of the Army Staff will—

- a. Recommend proposed topics for substantive discussion sessions to the Secretary of the Army.
- b. Schedule briefing topics for presentation to the Senior Staff Council.
- c. Furnish administrative support for Senior Staff Council meetings through the Executive Communications and Control Office.

#### **5. Meetings**

- a. *Schedule.* The Senior Staff Council will meet at the call of the Secretary of the Army, normally at 1045 every Tuesday unless otherwise notified.
- b. *Attendance.*
  - (1) Attendance is limited to those persons identified in paragraph 5 and to those personnel specifically invited by the Secretary of the Army. Only the principal deputy of an agency should attend if the principal member is unavailable.
  - (2) Senior Staff Council meetings will take precedence over other duties below the Secretary of the Army level. Members are expected to attend all meetings.
- c. *Agenda.*
  - (1) The Senior Staff Council will address subjects of concern to the Army's top-level management.

## **DA Memo 15-18**

Members may table a subject for discussion or may give a short briefing on a subject. Briefing topics are submitted through the Executive Communications and Control Office to the Director of the Army Staff for approval before presentation. No decisions will be attributed to Senior Staff Council meetings, and no records (including tape records) will be made or kept of the proceedings so that the Secretary of the Army may have an unrestricted flow of information.

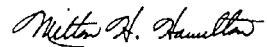
(2) The Chief of Public Affairs and the Chief of Legislative Liaison will each make a short presentation on current topics in their areas of responsibility. Presentations should also address projected issues and events.

By Order of the Secretary of the Army:

CARL E. VUONO

*General, United States Army*  
*Chief of Staff*

Official:

A handwritten signature in cursive script, reading "Milton H. Hamilton".

MILTON H. HAMILTON

*Administrative Assistant to the*  
*Secretary of the Army*

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